

Radiology Protocol Guidelines

(Effective July 19, 2013)

- All protocols are completed on the Radiant Physician Protocol Page
- Radiologists are responsible for protocols scheduled **up to 30 days out**
- The protocol list must be prioritized by users, by date, and the list worked periodically during the day **beginning** with same day/next day exams and working chronologically out to the 30 day limit - reading room assistants will inform of more highly prioritized protocoling assignments, as is currently the workflow, when necessary
- Required protocol workflow is for the **attending radiologist** to review protocols (with the priority/triage as just stated) **during read-out sessions with Residents** *or* the attending radiologists may protocol on their own --the attending radiologist is ultimately responsible for the protocol chosen
- Residents can utilize SNIPS website for guidance when doing independent protocols outside of attending in – house coverage hours; that is effectively the night shift during which residents have distance supervised, independent responsibility for medical decision making—attendings may be consulted for protocoling if necessary, at any hour, in this time frame
- Review Default Report in Radiant to identify if a specific protocol or contrast has been asserted by the ordering provider
- If Radiologist selects an alternate protocol than asserted by the ordering provider, the radiologist is required to contact the ordering provider for discussion (within reasonable time constraints). The change and reason must be documented in the report and if such contact is not made a note to the ordering attending should be sent by way of the Epic messaging or the soon to come (Fall 2013) new communication system